

Benjamin PTO Board Meeting

Monday, April 13, 2015

6:30 pm

- Welcome- President
- Secretary Report
 - March minutes approval
 - i. Motion by Erika Hunt
 - 1. Seconded by Trisha Oyler
- Treasurer Report
 - Carnival income received (noted in Carnival notes below) and expenses paid.
- Principal Report
 - Attendance at 586
 - Registered 100 kindergartners
 - Science night tomorrow night (4/14)
 - Casual pictures on Thursday. Link for ordering online has been sent to teachers.
 - Barnes and Noble night on 4/20; hours are 5-8.
 - No school next week on 4/24; Faculty being trained on a new version of Everyday Math
 - 4/30 – Music Program
 - 5/7 – Chorus @ Cornbelters
 - 5/15 – Young Author's Celebration @ 1:15 & 2:15
 - 5/22 – Talent Show
 - 5/23 – NCHS/West Graduations
 - 5/28 – Last day of school
- Teacher Report
 - Thank you for the great carnival
- Vice President/Dine to Donate
 - Subway - \$296.08
 - None currently scheduled, but Chuck E. Cheese is in the works
- Committee Reports
 - Box Tops- Kiersten Douglass
 - i. Recess celebration for Box Tops – 2 afternoons the week of May 4th.
 - ii. Looking for volunteers – anytime M-Th that week to assist (1:20-3:20)
 - Carnival- Erika Hunt
 - i. Very successful carnival
 - ii. Awesome committee and was able to leverage a lot of the predecessor's work.
 - iii. Highlight was the sliming of Mrs. Bennington.
 - iv. Record food sales, even when we ran out of food.

- v. Looking for a food cochair
- vi. Asking the committee to examine if there needs to be a replacement or if we need to examine renting a popcorn machine to keep up with the demand.
- vii. Survey is still open and would continue to receive feedback.
- viii. All subcommittee chairs are coming back
- ix. Planning on it being March again next year and will try to avoid major testing periods. (March 4th, 11th, or maybe April 1st)
- x. May do a poll to evaluate a possible Saturday date, but there are a lot of reasons that Friday may be more desirable.
- xi. Lots of fun ideas coming for next year; duct tape faculty to the wall
- xii. Looking to maybe have sponsorship of games.
- Hospitality- Mandy Fischer
 - i. First week of May Staff Appreciation Week
 - 1. Setting up hospitality meetings to finalize plans
 - 2. Will be something every day that week.
 - 3. Room Parents will be contacted as well.
 - 4. Contact Mandy Fischer if you would like to help.
 - ii. Need to coordinate for all of the activities in May.
- Labels for Education- Barbara Johnson
 - i. Will have an EOY collection coming very soon
- My Coke Rewards- Aslihan Spaulding
 - i. We have ~\$57 waiting for us to request a check
- Room Parent Coordinator- Ebony Nebel
 - i. Requesting funds for a minifield day.
 - 1. Requesting \$200 for awards and medals.
 - 2. Some awards would be able to be reused from year to year.
 - 3. Ribbons would likely be replaced each year.
 - 4. Motion to approve \$200 from Student Hospitality for minifield day by Carrie Baumann
 - a. Seconded by Zachary Perschall
 - i. Approved.
 - ii. Special note from Mrs. Bennington of appreciation for the noon hour supervisors. She noted that they go above and beyond!
- School Directory- Jill Kramer
- Spirit Wear- Barb Macke
 - i. \$316 profit from the Spirit Wear
 - ii. Profit was probably down due to people purchasing Carnival Shirts (of which profits still come back to PTO)
 - iii. Also could have been affected by lesser profit margins for certain items to keep prices reasonable.
- Supply Kits- Shanna Phillips
 - i. 182 Supply Kits ordered
 - ii. Will need volunteers for the week of July 27th to help organize kits.
 - iii. Will also need volunteers the night of open house to help distribute.

- iv. Approximately \$548 will be available to contribute back to the community.
- Un-Raiser- Stacy Herren
- Volunteer Coordinator- Margaret Heger
 - i. Looking for a replacement as committee head.
 - ii. Job description is available.
 - iii. Main task is during fall 4-6 hrs inputting information into the database.
- Old Business
 - i. Laptop purchases update rediscuss if we know carnival total profit
 - 1. Carnival profit is approximately \$9,880.40
 - 2. Our approximate total for laptops were \$12,000
 - a. Motion to approve the purchase for 30 laptops + cart, not to exceed \$14,000 from the Wishlist and Operating Revenue (if needed) made by Traci Sweeney
 - i. Seconded by Mandy Fischer
 - 1. Approved.
 - ii. Soccer goals update – approval from grounds committee?
 - 1. Committee isn't meeting until April 24th
 - 2. Dayna Brown from Unit 5 is looking to help identify any district requirements.
 - iii. 5th grade recognition gift photo of sample (unless they've arrived by then) - Steph
 - 1. Ordered and paid for carabiner keychains, but found out that they were discontinued.
 - a. Salesperson from company found an alternative and may actually result in a slight refund.
- New Business
 - i. 2015 PTO Officers Voting:
 - 1. President: Candidates: Stephanie Checchi
 - a. Nominated by Shanna Phillips
 - i. Seconded by Julie Eardley
 - 1. Approved
 - 2. Vice President: Candidate: Carrie Baumann
 - a. Nominated by Stephanie Checchi
 - i. Seconded by Erika Hunt
 - 1. Approved
 - 3. Secretary: Candidate: Mandy Fischer
 - a. Nominated by Stephanie Checchi
 - i. Seconded by Zachary Perschall
 - 1. Approved
 - 4. Treasurer: Candidate: Shanna Phillips
 - a. Nominated by Stephanie Checchi
 - i. Seconded by Trisha Oyler
 - 1. Approved

- Committee heads needed for 2015-2016- if you are a committee head and are NOT planning to continue with your position, please let me know ASAP.
- Motion to adjourn by Stephanie Checchi
 - i. Seconded by Trisha Oyler

Next PTO Meeting: May 11, 2015 at 6:30 pm